

Board of Directors  
November 14, 2006  
Board Mtg  
7 pm

President, Lanny Davis, noted a quorum and the meeting was called to order at 7:05 pm.

Present: Lanny Davis, Vera Cunningham, Linda Peasley, Sherry Randall, Bruce Grotenhuis, Shannon Millington, Mary Jo Del Vero, Pam Medelis, Tim Meixner, Kathleen Wilmoth and Barb Brandt

Absent: Scott Usher

Action Items

- Motion by Linda Peasley, supported by Mary Jo DelVero to approve the November agenda. Motion unanimously carried.
- Motion by Tim Meixner, supported by Vera Cunningham to approve the October meeting minutes. Motion unanimously carried.
- Motion by Vera Cunningham, supported by Tim Meixner to approve the September meeting minutes. Motion unanimously carried.
- Kathleen Wilmoth made a motion to approve the October Treasurer's report. Vera Cunningham seconded the motion. Motion unanimously carried.
- The group review the revised the Frog and Toad budget. Several changes have been made due to orchestration, the addition of royalties and an increase in postage. It was also noted that school ticket sales are already at 14K. A motion was made by Barb Brandt to approve the amended budget. Vera Cunningham seconded the motion. Motion unanimously carried.
- Motion made by Vera Cunningham to approve the amended Over the River budget. Amendments included decreasing the costume stipend to \$100, reducing costumes to \$1,000 and increasing postage to \$1,000. Barb Brandt supported the motion. Motion unanimously carried.
- A motion was made by Mary Jo Del Vero to donate 4 tickets to our May performance of Tom Sawyer to the Cleary University April auction. The motion was seconded by Vera Cunningham. All were in favor. Pam Medelis will provide Cleary College with a gift certificate.

Season Updates

- Carousel is going great. Great ticket sales and the move of the orchestra to the balcony has been very successful.
- Frog and Toad is going well and have recruited a 3 piece orchestra. All staff positions are filled except someone to oversee house for the public shows.
- Over the River has a full staff and are getting ready for their upcoming auditions which will be held at First National Bank.

- Tom Sawyer has their first production meeting on Thursday and are actively recruiting a blue grass band. .
- Sherry Randall gave an update on Alice, stating that she Jay Ahmad and Kate Oliveri (AD) met last week. They plan to offer junior positions under each of the staff for mentoring opportunities.
- 2006-07 Season: Lanny reported that script committee should be able to narrow the selections down at their December meeting. The directors search will then meet and make recommendations to the board in January. The lobby surveys taken during Carousel have been quite enlightening.

### Board Reports

- Pam M., Publicity: Buy-A-Seat brochure went out this week.
- Mary Jo D., Education The Education Committee met and they hope to get a few classes organized and a brochure out by year end. Classes would be offered in the late winter and/or early spring. Looking at a teen class, two youth workshops for different ages, an improve class and a Broadway movement workshop.
- Kathleen W., Costumes Kathleen reported that she is almost done with the organization of the upstairs costume storage room. She will need some additional storage bags and shoe cubbies. A motion was made by Mary Jo Delvero to approve \$200 for additional supplies. The motion was seconded by Bruce Grotenhuis and unanimously carried. Kathleen will then be working closely with the Carousel staff to get new items put away appropriately.

### Old Business

1. Letterhead and envelopes: Linda will send Lanny the latest version designed by Irene and see if we can't get this moving. Everyone liked the envelopes printed by FIP for the Buy-A-Seat program and suggested we just order about 1000 of these.
2. Electrical upgrade update – Bruce did talk with Peggy Black from DTE. They do not have funds to do in kind services this year. She indicated that we might be able to get financial assistance through them. We have to 'apply' for it. Bruce needs 501(c) 3 nonprofit status stuff from Linda to proceed.
3. Buy-A-Seat Program – Brochures are out. Our sample seat was in the lobby for Carousel (lots of compliments) and we have sold our first two chairs! Bruce noted that we need to sell about 250 of the 400 to move ahead.
5. Heywood Banks project – Lanny stated that there are no updates since last month. Stuart and Shirley have been in Europe.

6. Comedy Night –Pam stated that everything is on track. She needs the each board members gift or gift certificate by the December board meeting. She added that Jack Sheppard has donated a surround sound system to be part of the silent auction.

#### New Business

1. Blue Lake International Request – One of our new members (Marcia Wills) asked us to consider the possibility of being a host site for the Blue Lake International Choir and Orchestra coming to our area next summer. They are looking for a play to perform and over 75 host families. The board decided that we could not take this on, given the timing of this along with installation of our new seats and summer camp. Linda will let Marcia Wills know.
2. Phone Proposal – Lanny proposed a new phone system for CTH. The current box office (Vonage) is not working and voice mail is very limited. He outlined the proposed set up which was very well received. This system will cost approximately \$200 for set up and then \$89 per month. A motion was made by Bruce Grotenhuis to proceed and the motion was supported by Tim Meixner. The motion passed unanimously. Lanny Davis will contact the bank about the option of a credit card for this purpose.

E-mail approvals:

None

Meeting adjourned at 9:05 pm.